

6951 Westminster Highway, Richmond, BC  
 Mailing Address: PO Box 5350 Stn Terminal, Vancouver BC, V6B 5L5  
 Telephone 604 276-3100 Toll Free 1-888-621-7233 Fax 604 276-3247

The *Workers Compensation Act* requires that the employer must post a copy of this report in a conspicuous place at or near the workplace inspected for at least seven days, or until compliance has been achieved, whichever is the longer period. A copy of this report must also be given to the joint committee or worker health and safety representative, as applicable.

A revised version of the *Workers Compensation Act* took effect on April 6, 2020. The B.C. government's revisions aim to make the Act easier to read and understand, and to reorganize the numbering to make laws easier to find. The revisions make no changes to B.C.'s laws concerning workers' compensation, occupational health and safety, and employers' assessment premiums. Please be aware there may be a transitional period where correspondence from WorkSafeBC may include references to either the previous Act or the revised Act. For more information, visit [www.worksafebc.com/WCA2019](http://www.worksafebc.com/WCA2019) or call the Prevention Information Line at 604.276.3100, or toll free within BC at 1.888.621.7233 (SAFE).

Inspection Report #202116631014B		
Employer Name	Jobsite Inspected	Scope of Inspection
SIMON FRASER UNIVERSITY	8888 UNIVERSITY DR BURNABY BC V5A 1S6	COVID-19 Inspection

Date of Initiating Inspection	Date of This Inspection	Delivery Date of This Report	Delivery Method
Mar 16, 2021	May 26, 2021	May 31, 2021	Email

**THERE ARE ZERO (0) ORDERS OR OTHER ITEMS OUTSTANDING**

**ACTION MAY STILL BE NECESSARY TO ENSURE COMPLIANCE  
 PLEASE READ FULL REPORT**

Summary of Orders or other Items		
See "Orders/Items – Full Details" section of this Inspection Report for orders/items cited		
Order/Item No.1 <input checked="" type="checkbox"/>	Status: <b>Complied</b>	Cited: <b>WCA21(1)(a)</b>
Order/Item No.2 <input checked="" type="checkbox"/>	Status: <b>Complied</b>	Cited: <b>WCA21(2)(e)</b>

ORDER STATUS LEGEND	
Order Status	Description
Outstanding	Order Outstanding - Action Required to Achieve Compliance
Complied	Compliance Achieved - No Further Action Required
Closed	Order is Closed
Rescinded	Order has been cancelled - No Further Action Required

## INSPECTION NOTES

WorkSafeBC Prevention Officer Bessam Alhashimi (OHO) received information and documents from the employer with respect to the two outstanding orders at this workplace. The employer representative provided information regarding steps taken to achieve compliance with deficiencies regarding COVID-19 observed in the Shrum Science Centre (SSC) building during the inspection conducted at this university.

### Order #1

This order pertained to issues previously noted during the initial inspection, including:

- The occupancy signs in some buildings can cause confusion for workers. For example, in the Shrum Sciences there were 2 signs with different occupancies posted at some entrances to lecture halls. Room B9200 had maximum occupancy of 72 the sign posted at the entrance while another sign indicated an occupancy of 50.
- The COVID safety plan for the chemistry lab C8065 in Shrum Science is posted on the entrance door at about a 2 meter height and the print font is small, making it difficult for workers to read.
- Washrooms in the main hallway in Shrum Science were closed without an indication of where the nearest washrooms or hand washing facilities were located.

### *Employer Response*

Occupancy limit signs are posted on centrally managed (Registrar controlled) classrooms throughout the Burnaby campus in preparation for future in-person teaching activities. Room B9200 is not currently being used as a classroom but is being used for staging for a lab course in the Faculty of Science and therefore had a second occupancy sign posted for this purpose.

At the beginning of the pandemic washrooms were closed for security reasons and to focus cleaning resources. Signs were posted at that time on all closed washrooms with the nearest open washroom location identified. Over time, some signs have disappeared and although the janitorial contractor is asked to replace them when needed, the sign on the accessible washroom located in the Academic Quadrangle was missed.

The following actions were taken by SFU to address order #1:

- The duplicate occupancy limit sign posted on the lecture theatre B9200 was removed.
- Occupancy limit signs for centrally managed classrooms will be monitored as part of regular COVID safety inspections and duplicate signage removed, when required.
- All safety plans in the Faculty of Science are being re-printed in a larger format and posted no higher than 2 meters and no lower than 1 meter at or near the entrance. This work is in progress and will be completed.
- Facilities Services has added signage to the closed washroom in the Academic Quadrangle (AQ) indicating where the nearest open washrooms are located. Facilities Services and janitorial staff will continue to monitor door signage across campus and will replace any missing signs.

### Order #2

This order pertained to adequate COVID instruction and training not having been provided to some SFU employees. The following examples were given:

- Personnel in the chemistry lab C8065 in Shrum Science were not familiar with where to find the COVID safety plan and who to report issues to.
- Two personnel were observed using one computer at the same time in chemistry lab C8065.

### *Employer Response*

As outlined in SFU's Go Forward Plan and all department/unit level safety plans, all SFU students, faculty and staff must complete an online COVID-19 Awareness and Safe Return to Work training module prior to returning to work on campus. Supervisors must confirm completion of the training prior to allowing their employees to return to campus. In addition, sharing of equipment is discouraged. Cleaning and disinfecting after each use is required.

The following actions were taken by SFU to address order #2:

- Lab C8065 was shut down for ten business days and their safety plan was suspended. Re opening of the lab was contingent on the submission and subsequent approval of a new COVID safety plan and re-training of all lab occupants. The supervisors for this space communicated details of the safety plan with their lab members to ensure compliance and reminded all occupants of the

appropriate contacts for reporting concerns. This was completed and the lab was re-opened on April 06.

- A memo from the Dean of Science was sent to all faculty and staff in the Faculty of Science on April 20 reiterating the importance of compliance. A one-page Compliance Notification document was also distributed which sets expectations around communication, notification and escalation for non-compliance related issues. A one page 'quick-guide' was also included and posted in common and high traffic areas.
- The compliance monitoring section of the SFU Go Forward Plan has been updated to indicate employees working in areas where non-compliance is observed on repeat occasions will be closed. Re-opening will be contingent on re-submission of COVID safety plans and re training of employees on the COVID-19 Safety Awareness training module. In addition, department compliance monitoring teams will now include a process in their site inspections where they are asking occupants more questions around the location, purpose and content of the safe work plans

Given the above information, compliance with the outstanding orders 1 and 2 has been achieved at this time. This employer is encouraged to continue with compliance activities as future inspections may be conducted.

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If there are any questions regarding this inspection report, please contact:

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Occupational Hygiene Officer  
Prevention Field Services  
e-mail: [bessam.alhashimi@worksafebc.com](mailto:bessam.alhashimi@worksafebc.com)

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More information about health and safety, including the Workers Compensation Act and the Occupational Health and Safety Regulation may be found at the WorkSafeBC website: [www.worksafebc.com](http://www.worksafebc.com)

To report a serious accident/incident or major chemical release, call:  
604-276-3100 in the Lower Mainland  
**1-888-621-7233** toll-free within B.C.

To report after hour health and safety emergencies, call 1-866-922-4357

This was a follow-up inspection to authenticate appropriate compliance with the order(s) noted.

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**ORDERS/ITEMS**

**An employer who fails to comply with Occupational Health and Safety ("OHS") provisions of the *Workers Compensation Act*, the Occupational Health & Safety Regulation, or WorkSafeBC orders may be subject to monetary or other sanctions as prescribed by the *Workers Compensation Act*.**

**Orders/Items - Full Details**

Order/Item No.1 <input checked="" type="checkbox"/>	Status: <b>Complied</b>	Cited: <b>WCA21(1)(a)</b>
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**Progress towards compliance:**  
May 26, 2021 - The employer has addressed deficiencies and ensured COVID-19 controls are in line with the COVID-19 Safety Plan at the workplace.

**Initiating order:**  
Mar 16, 2021 - This employer has failed to ensure the health and safety of workers present at the workplace as some of the COVID-19 controls were not adequate. This was evidenced by:

- The occupancy signs in some buildings can cause confusion for workers. For example, in the Shrum Sciences there were 2 signs with different occupancies posted at some entrances to lecture halls. Room B9200 had maximum occupancy of 72 the sign posted at the entrance while another sign indicated an occupancy of 50 .
- The COVID safety plan for the chemistry lab C8065 in Shrum Science is posted on the entrance door at about a 2 meter height and the print font is small making it difficult for workers to read.
- Washrooms in the main hallway in Shrum Science were closed without an indication of where the nearest washrooms or hand washing facilities were located.

This is in contravention of the Workers Compensation Act Section 21 (1)(a).

Every employer must ensure the health and safety of all workers working for that employer, and any other workers present at a workplace at which that employer's work is being carried out.

**Measures to Ensure Compliance:**  
 Without undue delay, this employer must ensure that the COVID controls and the safety plan are implemented to ensure the health and safety of workers at this workplace.

Order/Item No.2 <input checked="" type="checkbox"/>	Status: <b>Complied</b>	Cited: <b>WCA21(2)(e)</b>
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**Progress towards compliance:**  
May 26, 2021 - The employer has ensured workers have appropriated training and instruction in accordance with their COVID-19 Safety Plan.

**Orders/Items - Full Details****Initiating order:**

Mar 16, 2021 - This employer has not provided workers with adequate COVID instruction and training to ensure their health and safety at the workplace. This was evidenced by:

- Personnel in the chemistry lab C8065 in Shrum Science were not familiar with where to find the COVID safety plan and who to report issues to.
- Two personnel were observed using one computer at the same time in chemistry lab C8065.

This is in contravention of the Workers Compensation Act Section 21 (2)(e).

An employer must provide to the employer's workers the information, instruction, training and supervision necessary to ensure the health and safety of those workers in carrying out their work and to ensure the health and safety of other workers at the workplace.

**Measures to Ensure Compliance:**

Without undue delay, this employer must ensure workers receive instruction and training pertaining to COVID controls and the safety plan.

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Employer #	Mailing Address	Classification Unit #	Operating Location
112786	8888 UNIVERSITY DR BURNABY BC V5A 1S6	765010	001

Lab Samples Taken	Direct Readings	Results Presented	Sampling Inspection(s)	Workers onsite during Inspection	Notice of Project Number
N	N	N		160	

Inspection Report Delivered To	Employer Representative Present During Inspection	Worker Representative Present During Inspection	Labour Organization & Local
Melinda Skura	Melinda Skura	Katie Gravestock	Teaching Support Staff Union/TSSU

WorkSafeBC Officer Conducting Inspection
Bessam Alhashimi

*Inspection Time	*Travel Time
1.50 hrs	0.00 hrs

\*The time recorded above reflects the inspection time and travel time associated with this inspection report and includes time spent on pre and post-inspection activities. Additional time may be added for subsequent activity.

### Request a Review

**Any employer, worker, owner, supplier, union, or a member of a deceased worker's family directly affected may, within 45 calendar days of the delivery date of this report, in writing, request the Review Division of WorkSafeBC to conduct a review of an order, or the non-issuance of an order, by contacting the Review Division. Employers requiring assistance may contact the Employers' Advisers Office at 1-800-925-2233.**

**To submit a request online, visit <https://www.worksafebc.com/en/review-appeal/submit-request>**

**WorkSafeBC values your feedback. To obtain that feedback, an external market research provider may be contacting you to complete a survey.**