

6951 Westminster Highway, Richmond, BC  
 Mailing Address: PO Box 5350 Stn Terminal, Vancouver BC, V6B 5L5  
 Telephone 604 276-3100 Toll Free 1-888-621-7233 Fax 604 276-3247

The *Workers Compensation Act* requires that the employer must post a copy of this report in a conspicuous place at or near the workplace inspected for at least seven days, or until compliance has been achieved, whichever is the longer period. A copy of this report must also be given to the joint committee or worker health and safety representative, as applicable.

A revised version of the *Workers Compensation Act* took effect on April 6, 2020. The B.C. government's revisions aim to make the Act easier to read and understand, and to reorganize the numbering to make laws easier to find. The revisions make no changes to B.C.'s laws concerning workers' compensation, occupational health and safety, and employers' assessment premiums. Please be aware there may be a transitional period where correspondence from WorkSafeBC may include references to either the previous Act or the revised Act. For more information, visit [www.worksafebc.com/WCA2019](http://www.worksafebc.com/WCA2019) or call the Prevention Information Line at 604.276.3100, or toll free within BC at 1.888.621.7233 (SAFE).

### Inspection Report #202216709007A

| Employer Name           | Jobsite Inspected   | Scope of Inspection            |
|-------------------------|---|--------------------------------|
| SIMON FRASER UNIVERSITY | SIMON FRASER UNIVERSITY<br>8888 UNIVERSITY DR<br>BURNABY BC V5A 1S6 | AQ/Strand Hall JHSC Attendance |

| Date of Initiating Inspection | Date of This Inspection | Delivery Date of This Report | Delivery Method |
|-------------------------------|-------------------------|------------------------------|-----------------|
| Apr 19, 2022                  | Apr 19, 2022            | Apr 22, 2022                 | Email           |

**THERE ARE ZERO (0) ORDERS OR OTHER ITEMS OUTSTANDING**

**ACTION MAY STILL BE NECESSARY TO ENSURE COMPLIANCE  
PLEASE READ FULL REPORT**

## INSPECTION NOTES

On Tuesday, April 19, 2022, WorkSafeBC Officer Redonna Levis attended the AQ/Strand Hall Joint Health and Safety Committee (JHSC) meeting. Present during the meeting are members of the JHSC and the employer's Director of Health and Safety. I attended the meeting to discuss the following:

1. The employer's submission for JHSC Variation at this workplace.
2. Investigations of incidents and near misses or close calls in accordance with OHS Regulation (OHS Regulation and the *Workers' Compensation Act* (the *Act*)).

I observed the following during the JHSC meeting:

- The JHSC has an established agenda and meeting minutes.
- Items discussed include but not limited to incidents, inspections, investigations, and other occupational health and safety issues.
- A summary of incidents was reviewed.
- Updates from the Central Universities Health and Safety Committee (CUHSC).
- Discussions took place about outstanding issues and any new health and safety issues.

**JHSC Variation** - I explained the JHSC Variation process to the committee as follows:

- An inspection will be conducted with a focus of the employer's overall Occupational Health and Safety Program.
- This officer will randomly request participation of the 2 Co-Chairs of at least two existing JHSC to participate in the JHSC variation inspection. This will be done in the coming weeks.
- An inspection report will be issued documenting the inspection.
- I will be assessing all the documentations, interviews, inspection and observations and will be making the decision to either grant or deny the request.
- An inspection report will be issued and I will be delivering the inspection report to the CUHSC. I will review the decision during the CUHSC's meeting and will provide all the members to have an opportunity to ask questions during this time.

This process is in accordance with the Guidelines set in *G-P2-32-1*.

**Definitions and Clarifications** - I discussed with the committee specific definitions in accordance with the OHS Regulation and the *Act*:

*"hazard" means a thing or condition that may expose a person to a risk of injury or occupational disease.*

*"incident" includes an accident or other occurrence which resulted in or had the potential for causing an injury or occupational disease;*

*"risk" means a chance of injury or occupational disease."*

During the meeting, I provided an explanation to the team that not all hazards reported to the employer requires an investigation. Requirements for investigation must be followed in accordance with the Act, section 69 (See Regulations Referenced).

I explained the requirements to ensure that incidents requiring investigation must include worker safety representative participation.

**Roles and Responsibilities** - I discussed with the committee that the employer has a responsibility to ensure the health and safety of all workers at this worksite. The employer has developed and implemented a formal OHS Program which includes different elements relating to their internal responsibility systems and specific hazards at this workplace. The establishment and maintenance of a JHSC is one element of the employer's OHS Program. The employer has allotted resources for the JHSC to function effectively. The roles and responsibilities of the JHSC is defined in accordance with the Act, section 36, See Regulations

Referenced for details.

Supervisors roles and responsibilities is defined in accordance with the *Act, section 23*, See Regulations Referenced for details.

As a result of the discussions and conditions observed during this inspection, there are no orders issued at this time.

The Occupational Health and Safety Regulation **requires that one copy of this inspection report remain posted in a conspicuous place at or near the operation inspected for at least seven days**, or until compliance has been achieved, whichever is the longer period.

If there are any questions with respect to the contents of this inspection report or need more information, I can be contacted by telephone or email at:

### **Redonna Levis**

Occupational Safety Officer | 604.232.5977

Prevention Field Services

WorkSafeBC

6450 Roberts Street, Burnaby, BC

worksafebc.com

Email: Redonna.Levis@worksafebc.com

WorkSafeBC has a wide range of health and safety information. For assistance and information on workplace health and safety, call toll-free (within BC) at 1-888-621-7233 or visit our web site at [www.worksafebc.com](http://www.worksafebc.com) . To report -serious accident/incident call 1-604-276-3100 -after hours health and safety emergencies call 1-866-922-4357

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**REFERENCES**

In addition to any orders, or other items, and the information provided in the Inspection Notes section in this Inspection Report, the officer may discuss other health and safety issues with the employer arising out of the inspection. The information below sets out the health and safety requirements discussed with the employer, and unless otherwise noted, violations of these requirements were not observed.

| Reference   | Details Discussed   |
|---|---|
| <p><b>WCA69(1)</b></p> <p>An employer must conduct a preliminary investigation under section 71 and a full investigation under section 72 respecting any accident or other incident that:</p> <p>(a) is required to be reported under section 68,<br/>           (b) resulted in injury to a worker requiring medical treatment,<br/>           (c) did not involve injury to a worker, or involved only minor injury not requiring medical treatment, but had a potential for causing serious injury to a worker, or<br/>           (d) was an incident required by regulation to be investigated.</p> | <p>This section is referenced as discussed with the AQ/Strand Hall JHSC. I explained to the committee that not all hazards reported may require investigation. This employer has developed systems (hazard reporting) to provide front line supervisors and managers to immediately address the hazards.</p> <p>Should the reported hazard is not resolved, requires additional assistance from either the JHSC or OHS department, the employer must formally investigate the hazard with a participation of a worker safety representative. Process for reporting and investigation must be followed by the workers and supervisors in accordance with the employer's policies and procedures.</p> |
| <p><b>WCA70(1)</b></p> <p>An investigation required under Workers Compensation Act Part 2 Division 10 must be carried out by persons knowledgeable about the type of work involved and, if they are reasonably available, with the participation of the employer or a representative of the employer and a worker representative.</p>   | <p>Referenced as discussed during the meeting.</p>  |

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| Reference   | Details Discussed  |
|---|--|
| <p><b>WCA36</b></p> <p>A joint committee has the following duties and functions in relation to its workplace:</p> <ul style="list-style-type: none"> <li>(a) to identify situations that may be unhealthy or unsafe for workers and advise on effective systems for responding to those situations;</li> <li>(b) to consider and expeditiously deal with complaints relating to the health and safety of workers;</li> <li>(c) to consult with workers and the employer on issues related to occupational health and safety and occupational environment;</li> <li>(d) to make recommendations to the employer and the workers for the improvement of the occupational health and safety and occupational environment of workers;</li> <li>(e) to make recommendations to the employer on educational programs promoting the health and safety of workers and compliance with the OHS provisions and the regulations and to monitor their effectiveness;</li> <li>(f) to advise the employer on programs and policies required under the regulations for the workplace and to monitor their effectiveness;</li> <li>(g) to advise the employer on proposed changes to the workplace, including significant proposed changes to equipment and machinery, or the work processes that may affect the health or safety of workers;</li> <li>(h) to ensure that accident investigations and regular inspections are carried out as required by the OHS provisions and the regulations;</li> <li>(i) to participate in inspections, investigations and inquiries as provided in the OHS provisions and the regulations;</li> <li>(j) to carry out any other duties and functions prescribed by regulation.</li> </ul> | <p>Referenced as discussed with the JHSC. I explained to the committee that their role to make recommendations related to their health and safety to the employer. However, not all recommendation may be adopted or implemented by the employer for various reasons. Should the employer decide to adopt or not recommendations, the employer is required to implement alternative corrective actions to address workers health and safety.</p> <p>Should the JHSC agrees to write recommendations to the employer, the JHSC members must agree with the information noted in the letter provided to the employer. Then the employer must respond within the 21 days, as noted in the <i>Act, Section 39</i>.</p> |
| <p><b>WCA23(1)</b></p> <p>Every supervisor must:</p> <ul style="list-style-type: none"> <li>(a) ensure the health and safety of all workers under the direct supervision of the supervisor,</li> <li>(b) be knowledgeable about the OHS provisions and those regulations applicable to the work being supervised, and</li> <li>(c) comply with the OHS provisions, the regulations and any applicable orders.</li> </ul>  | <p>Referenced as discussed with the JHSC. I explained to the committee the responsibility of the supervisors when workers reports hazards at their workplace.</p>  |

| Employer # | Mailing Address                          | Classification Unit # | Operating Location |
|------------|--|-----------------------|--------------------|
| 112786     | 8888 UNIVERSITY DR<br>BURNABY BC V5A 1S6 | 765010                | 001                |

| Lab Samples Taken | Direct Readings | Results Presented | Sampling Inspection(s) | Workers onsite during Inspection | Notice of Project Number |
|-------------------|-----------------|-------------------|------------------------|----------------------------------|--------------------------|
| N                 | N               | N                 |                        | 11                               |                          |

| Inspection Report Delivered To | Employer Representative Present During Inspection | Worker Representative Present During Inspection | Labour Organization & Local |
|--------------------------------|---|---|-----------------------------|
| Tajinder Aujja                 | Tajinder Aujja                                    | Andrew Szendrey                                 | CUPE, TSSU                  |

| WorkSafeBC Officer Conducting Inspection |
|--|
| Redonna Levis                            |

| *Inspection Time | *Travel Time |
|------------------|--------------|
| 5.00 hrs         | 0.00 hrs     |

\*The time recorded above reflects the inspection time and travel time associated with this inspection report and includes time spent on pre and post-inspection activities. Additional time may be added for subsequent activity.

### Request a Review

**Any employer, worker, owner, supplier, union, or a member of a deceased worker's family directly affected may, within 45 calendar days of the delivery date of this report, in writing, request the Review Division of WorkSafeBC to conduct a review of an order, or the non-issuance of an order, by contacting the Review Division. Employers requiring assistance may contact the Employers' Advisers Office at 1-800-925-2233.**

**To submit a request online, visit <https://www.worksafebc.com/en/review-appeal/submit-request>**

**WorkSafeBC values your feedback. To obtain that feedback, an external market research provider may be contacting you to complete a survey.**